The Jefferson County School District Adult School
Enrollment Form 2018-2019 All Terms

Student Name: ___________________________ Date ___________________________

Mailing Address: __________________________________________________________

City and Zip Code: _________________________________________________________

Home Number: ___________________________ Cell Number _______________________

Email Address: _____________________________________________________________

A VALID GOVERNMENT ISSUED PICTURE ID IS REQUIRED FOR ENROLLMENT

*Underage students and a parent must meet with coordinator prior to class start.

__ Adult Student    __ Underage Student    __ Teen Parent    __ New Student    __ Returning Student

PLEASE NOTE: Classes are subject to change based on enrollment!

<table>
<thead>
<tr>
<th>ABE Prep</th>
<th>ESOL</th>
<th>GED Prep</th>
<th>/ABE/GED Prep - PM</th>
</tr>
</thead>
<tbody>
<tr>
<td>M - F 8:30 - 5:00</td>
<td>T &amp; TH 5:00 - 8:00</td>
<td>M - F 8:30 - 5:00</td>
<td>T &amp; TH 6:00 - 8:00</td>
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</tbody>
</table>

I authorize the release of, and will provide upon request, all test scores to include TABE, CASAS, GED Official Practice Test, and GED for the purposes of data analysis and instructional planning. I authorize the use of my name and program-related photographs for marketing purposes. I understand the refund and attendance policies for my program. If I’m entering the ABE/GED/ESOL or a CWE program, I understand there is NO REFUND after the first date of attendance and there is no pro-rating of fees. In addition, if I take a TABE test and do not attend the class, I will not be reimbursed for the cost of the testing, $20. I MUST attend a testing/orientation session before attending and ABE/GED class unless I am a re-enrollment student and do not require testing.

Student Signature ___________________________ Date ___________________________
Student Data Summary Form

Last Name: ___________________ First Name: ___________ Middle Name: ___________

Maiden Name: _______________ Student Email: _______________________

Social Security #: ___________ Date of Birth: ______________

Address: ___________________________ Street or PO Box

City: _______________ State: _______ ZIP Code: _______ County: _________

Phone: _______________ Alternate Phone: _______________________

Gender: □ Male   □ Female

Ethnicity: □ Latino or Hispanic Origin

Race – Select all that apply:

□ American Indian or Alaskan Native   □ Asian    □ Black or African American

□ Native Hawaiian or other Pacific Islander    □ White

Highest School Grade Completed (Select One):  

□ No school grades completed

□ Completed at least part of 1st through 11th grade  

Highest grade completed: _______________  

□ Completed the twelfth grade, but did not attain a diploma or equivalency

□ Earned a high school diploma

□ Earned a high school equivalency

□ Have a disability and attained a special diploma or high school certificate of attendance/completion from completing an Individual Education Plan (IEP)

Where this level was achieved: □ U.S. based school □ Not U.S. based school

Employment Status: (Select One – To be completed upon entry for each term/semester)

□ Employed

□ Employed but with Notice of Termination or in transition out of military service

□ Not Employed (looking and eligible for employment)

□ Not in Labor Force (incarcerated, not eligible for employment, or not seeking employment)

Revised May 16, 2016
Background (Select all that apply – To be completed upon entry for each term/semester):
The school system and the Florida College System provides services for persons with disabilities. If you need assistance in the course of your studies, please notify a school or college administrator.
☐ Youth in Foster Care (including aged-out)
☐ Single Parent  ☐ Single Pregnant Woman  ☐ Perceived employment barriers
☐ Previously or currently subject to any stage of the criminal justice process
☐ Low-income individual (or their dependent) employed primarily in farming currently unemployed or finding difficulty obtaining work for 12 months out of the last two years
☐ Migrant or seasonal farmworker (or their dependent)  ☐ Homeless without a fixed, regular nighttime residence
☐ Homeless but staying in non-traditional housing (ex: park, abandoned building, or bus station)
☐ Child of migrants who have changed school districts in the last 3 years due to parents’ seasonal employment
☐ Previously unemployed or underemployed while caring for home and family (unpaid)
☐ Previously supported by public assistance or family, and now unemployed or underemployed
☐ Parent of a child within two years of no longer receiving TANF (formerly AFDC)
☐ Dependent of military service

This Section to be Completed by Adult General Education Agency
Enrollment Date: ______________ Separation Date: ______________

Signed Release of Information on File: ☐ Yes ☐ No

Program Enrollment Type – Select all that apply:
☐ ABE  ☐ ESOL  ☐ ASE (AHS, High School Equivalency Program)

Institutional Programs:
☐ Correctional Facility  ☐ Community Correctional Program  ☐ Other Institutional Settings

Assessment – Pretest within first 12 hours of instruction
Assessment name: ______________ Date: ______________

<table>
<thead>
<tr>
<th>Class Information</th>
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<tbody>
<tr>
<td>☐ Distance Education</td>
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</table>

| Class Site: ____________________ |
| Expected Attendance Hours/Dates (Weekly/Monthly): ____________________ |
### REQUIRED STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Enrollment Date:</th>
<th>Separation Date:</th>
</tr>
</thead>
</table>

**Last Name:**

**First Name:**

**Middle:**

**Maiden:**

**Signed Release of Information on File:**

- [ ] Yes
- [ ] No

**Social Security Number:**

**Date of Birth:**

**Phone:**

**All Phone:**

**Address:**

- Street / PO Box

- FL

- City

- State

- County

- Zip

**Employment Status - Select one upon entry.**

- [ ] Employed (Unsubsidized)
- [ ] Unemployed - Looking for unsubsidized employment.
- [ ] Unemployed - Not in labor force.

(includes subsidized employment, retirees, homemakers & volunteers)

**Education Upon Entry - Select last grade completed.**

- [ ] GED
- [ ] 12+
- [ ] 12
- [ ] 11
- [ ] 10
- [ ] 9
- [ ] 8
- [ ] 7
- [ ] 6
- [ ] 5
- [ ] 4
- [ ] 3
- [ ] 2
- [ ] 1

**Specify level, form, and scale scores**

<table>
<thead>
<tr>
<th>Level</th>
<th>Form</th>
<th>Scale Scores</th>
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**Assessment - prior to the 12th instructional hour.**

<table>
<thead>
<tr>
<th>Assessment:</th>
<th>Date:</th>
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<tbody>
<tr>
<td>[ ] TABE</td>
<td>[ ] ESL / BEST</td>
</tr>
<tr>
<td>[ ] TABE CLASe</td>
<td>[ ] ESL / BEST Plus</td>
</tr>
<tr>
<td>[ ] CASAS</td>
<td>[ ] ESL / CASAS</td>
</tr>
</tbody>
</table>

**Goals for Attending - Select ONE default prior to 12th instructional hour, Follow Up Outcomes optional.**

**Default Goals:**

- [ ] Improve Basic Literacy Skills
- [ ] Improve English Skills

**Signature of Advisor**

**Signature of Student**

**Follow Up Outcomes - Select all that apply.**

- [ ] Pass the GED
- [ ] Obtain a Job (Unsubsidized)
- [ ] Get High School Diploma
- [ ] Retain Current Job (Unsubsidized)
- [ ] Enter Post-secondary Education or Job Training

### SECTOR MEASURES

**Student Type - Select all that apply.**

- [ ] Receiving Public Assistance
- [ ] Documentation Disability (confidential file)
- [ ] Single Parent
- [ ] Work Release
- [ ] Workplace
- [ ] Workplace Site
- [ ] Correctional

- [ ] Homeless
- [ ] Family Literacy / Even Start
- [ ] Maintain Driver's License (formerly SB14)
- [ ] Court-Ordered
- [ ] Adult Vocational / Higher Education
- [ ] TANF
- [ ] ASE / AHS / GED

- [ ] Pre GED
- [ ] Pre VPI
- [ ] EL CATE
- [ ] EL Civics
- [ ] ESL
- [ ] ABE
### Referral Source - Select One
- Local Job Service / One-Stop Center
- Job training program
- Community Action Agency
- Library
- High School (Official Withdrawal Letter on file)
- I attended before
- Division of Rehabilitation Services
- Adult Vocational / Higher Education
- Newspaper Ad
- Pamphlet, Brochure, Poster, etc.
- Family member
- Military
- Judicial System (i.e. Court Order)
- Friend
- Counselor
- Employer
- Television / Radio
- Other

### Student Achievements

**Educational - Select all that apply.**
- Increased at least .5 grade level, 3 points on CASAS scale, or 1 SPL in any assessment area.
- Increased at least 1 level in a Learning Management System in any assessment area
- Completed entire vocational / assessment battery / test (i.e. TABE, CASAS)
- Completed OPT (Official Practice Test)
- Passed all parts of the OPT (Official Practice Test)
- Completed GED Orientation
- Passed 1-4 parts of the GED

**Employment-Related - Select all that apply.**
- Obtained a better job or job promotion
- Obtained / retained subsidized job
- Earned a Ready to Work Certificate
- Completed a worksite learning experience
- Passed an employment or state licensing exam
- Entered the military